



Utility Billing Automatic Payment Plan

Is it easy?

Yes. Pay your utility bill using your checking or savings account automatically—no checks to write, no postage to buy, no late payments. It's free, fast and completely hassle-free.

How do I sign up?

Complete and return the attached automatic payment plan authorization form and include a voided check (for checking accounts) or deposit slip (for savings accounts).

How soon will it start?

The process should take effect with your next billing cycle. We bill quarterly. Please continue to pay your bill as usual until the message "Automatic Payment—Do Not Pay" appears on the top portion of your bill.

Can I enroll later?

Yes. Call (952) 939-8255. We'll send an Automatic Payment Plan Authorization Form.

How can I be sure my bill has been paid?

Your monthly bank statement will reflect the automatic payment.

What if I have a question?

Contact the city of Minnetonka utility billing at (952) 939-8255.

Is there a charge?

No. The city does not charge for automatic payments, and you enjoy the savings of no postage to mail your bills.

What if I change banks or accounts?

Just call us at (952) 939-8255. We'll send you a new form to complete.

What if I try the automatic payment plan and don't like it?

Cancel authorization for automatic payments at any time by notifying us in writing or calling (952) 939-8255.

When will the payment be transferred from my account?

It will be transferred on the billing due date.

Where should I send this form?

14600 Minnetonka Boulevard
Minnetonka, MN 55345, or
utilitybilling@eminnetonka.com.

Automatic Payment Plan Authorization Form

Please enroll me/us in the city of Minnetonka's utility billing automatic payment program.

I/we authorize the city to collect payment on my/our utility bill by initiating recurring debit entries (deductions) to the bank account shown on the attached voided check (for checking account) or deposit slip (for savings account).

I/we understand that this authorization will continue in force unless discontinued by my/our written request.

Utility Account # (not your bank account)

Street Address: _____

Date: _____

Signature: _____

Checking Savings

Please attach a voided check (for checking account) or a deposit slip (for savings account).